

Governing Board – Meeting Minutes – 11/25/24



Call to Order – Richard Crouch

In attendance: (in person marked with an asterisk *)

<u>Members</u>	<u>Members</u>	<u>Region staff</u>
Tim Wichman – Pottawattamie	Mary O’Neill-CWI/Adult provider*	Suzanne Watson-CEO*
Tony Smith-Harrison*	Bernie Waggoner-Adult Client/Family Rep	Lonnie Maguire-DSD*
Richard Crouch –Mills	Scott Halverson-CHI/Children’s BH Service Provider*	Danelle Bruce-DSD*
Mark Peterson- Montgomery*	Kathy Hanafan-AEA/Education System Representative	
Bernard Pettinger – Cass	Allison Leach- Child Family Member Rep*	
Steve Kenkel-Shelby*	Tim Bothwell- Law Enforcement Rep.	
Curtis Hamstra- Judicial Rep.*		

Members of the public: None

Approve Agenda- Motion made by Mark Peterson and seconded by Curtis Hamstra to approve the agenda. Motion passed unanimously.

Approve September 30, 2024, Meeting Minutes- Motion made by Tony Smith and seconded by Scott Halverson to approve the September 30, 2024, meeting minutes. Motion passed unanimously.

Region Finance Information- Approve October 2024 Financial Reports- Watson reviewed the October revenue and expenditure reports. Motion made by Mark Peterson and seconded by Mary O’Neill to approve the October 2024 financial reports. Motion passed unanimously.

Review October Monthly Financial Report Submission to HHS- Watson shared a printout of the October financial report that was submitted to HHS and reviewed the information therein.

Approve FY24 Annual Report- Watson, Maguire and Bruce reviewed the Annual Report with the board and highlighted updates over the past fiscal year. Motion made by Scott Halverson and seconded by Mary O’Neill to approve the FY24 Annual Report. Motion passed unanimously.

Approve FY24 Ending Fund Balance Certification Letter- Watson shared a copy of the FY24 fund balance certification letter that needs approved by the board and signed by the board chair. Motion made by Mark Peterson and seconded by Allison Peters to approve the ending fund balance and approval signature by Board Vice-Chair (chair not in attendance). Motion passed unanimously.

Update on RFP for BH District ASO and Disability Access Point- Watson shared that regions were not asked to give verbal presentations last week by HHS regarding the BH District ASO RFP. A decision is supposed to be made on successful bidders by December 31st. Leadership have been working on the Disability Access Point RFP and are applying for both Districts 1 and 4 as Pottawattamie County DBA Western Iowa Services Collaborative (WISC). The RFP includes Information and Assistance, Options Counseling, Short-Term Services and supports, Long-Term Services and Supports, and HCBS waiver navigation. The RFP is due December 20th however the team aims to submit by the 13th.

Region Services and Other Provider Updates- Lonnie Maguire presented data in graph presentation for the Region’s central intake, service coordination, crisis service coordination and children’s crisis services. Danelle Bruce shared that Harbor Point has been down a few staff and Children’s Square CSRS has seen a marked decrease in their census for November to date.

Open Discussion/Comment from Board Members- Mary O’Neill and Scott Halverson concurred they are having difficulty securing therapy staff. Steve Kenkel noted that today is his last meeting as his supervisor term will expire December 31st. The board thanked him for his years of service. Steve indicated his successor will be Mike Kolby.

Public Comment/Discussion- None

Upcoming Important Dates:

Next Governing Board meeting: January 27, 2025

Respectfully Submitted,



Danelle Bruce, DSD, SWIA MHDS Region

OCTOBER 2024 - SWIA MHDS REGION Expenses

Paid Date	Billing Provider	Service	Amount Paid
10/2/2024	Joel Niebaum PC	74393 Commitment - Attorney	\$2,976.00
10/13/2024	Ashcraft, Abbie	22413 Mileage - SC Miles	\$35.85
10/13/2024	Auditor of State	12420 Accounting Auditing & Clerical Svcs	\$9,337.00
10/13/2024	Barb Belstene	11413 Mileage - Admin Miles	\$33.50
10/13/2024	Brown, Molly	11413 Mileage - Admin Miles	\$159.46
10/13/2024	CASS CO SHERIFF	74353 Commitment - Sheriff	\$499.67
10/13/2024	CHILDREN'S SQUARE USA	44313 CSRS	\$2,071.10
10/13/2024	CHILDREN'S SQUARE USA	44379 CSRS- Sustainability	\$43,907.32
10/13/2024	CONCERNED INC	32329 SCL - 15-min unit	\$81.00
10/13/2024	COUNTRY CARE CENTER	64314 RCF	\$40,608.00
10/13/2024	Decisions for Life	32326 Guardian/Conservator	\$975.00
10/13/2024	FMCTC	11414 Telephone - Admin	\$94.67
10/13/2024	FREMONT CO SHERIFF	74353 Commitment - Sheriff	\$153.80
10/13/2024	Guardians of NE Iowa Inc.	32326 Guardian/Conservator	\$750.00
10/13/2024	Harrison CO Jail	46306 Meds while in jail	\$215.68

10/13/2024	HARRISON CO SHERIFF	74353 Commitment - Sheriff	\$156.90
10/13/2024	HILLCREST FAMILY Srvcs	64314 RCF	\$3,311.42
10/13/2024	HOVEY, SHELLY	22413 Mileage - SC Miles	\$294.13
10/13/2024	Huebner, Gina	22413 Mileage - SC Miles	\$34.72
10/13/2024	Huebner, Gina	25413 Mileage - MHC Miles	\$34.72
10/13/2024	Integrated Telehealth Partners	46305 MH Srvcs in Jails - Dr visit	\$2,973.42
10/13/2024	IOWA FOCUS	32329 SCL - 15-min unit	\$14,693.38
10/13/2024	L & M Pharmacy Care, LLC	41306 Prescription Medicine	\$2.64
10/13/2024	Maassen, Kimarie	11413 Mileage - Admin Miles	\$232.89
10/13/2024	Maguire, Ylonda	22413 Mileage - SC Miles	\$469.87
10/13/2024	Maguire, Ylonda	25413 Mileage - MHC Miles	\$101.84
10/13/2024	Monona CO Jail	46306 Meds while in jail	\$363.07
10/13/2024	MONTGOMERY CO SHERIFF	74353 Commitment - Sheriff	\$1,083.56
10/13/2024	MOSAIC - WESTERN IOWA	32329 SCL - 15-min unit	\$1,626.72
10/13/2024	MYRTUE BEHAVIORAL HEALTH	44305 24 Hour Crisis Response	\$4,000.00
10/13/2024	NAMI Southwest Iowa	45379 Peer Family Support - Sustainability	\$40,000.00
10/13/2024	Neapolitan Labs LLC	12421 Data Processing Srvcs	\$1,500.00
10/13/2024	NISHNA PRODUCTIONS INC	32329 SCL - 15-min unit	\$3,115.08
10/13/2024	NISHNA PRODUCTIONS INC	33340 Rent Payments	\$300.00
10/13/2024	NISHNA PRODUCTIONS INC	50367 Day Habilitation	\$2,185.68
10/13/2024	NISHNA PRODUCTIONS INC	50368 Individual Supported Employment	\$2,906.33
10/13/2024	NISHNA PRODUCTIONS INC	50369 Group Supported Employment	\$134.82
10/13/2024	Noah Perello	22413 Mileage - SC Miles	\$30.02
10/13/2024	PAGE CO SHERIFF	74353 Commitment - Sheriff	\$237.20
10/13/2024	PARK PLACE	32329 SCL - 15-min unit	\$6,749.92
10/13/2024	POTTAWATTAMIE CO AUDITOR	11100 Salaries - Admin	\$108,586.37
10/13/2024	POTTAWATTAMIE CO AUDITOR	12420 Accounting Auditing & Clerical Srvcs	\$40,000.00
10/13/2024	POTTAWATTAMIE CO AUDITOR	22376 Salaries - SC	\$224,878.85
10/13/2024	POTTAWATTAMIE CO AUDITOR	25376 Salaries - JBSC	\$38,409.78
10/13/2024	POTTAWATTAMIE CO AUDITOR	25376 Salaries - MH Court	\$9,459.81
10/13/2024	POTTAWATTAMIE CO AUDITOR	75395 Salaries - MH Advocate	\$13,948.30
10/13/2024	POTTAWATTAMIE CO BOS	11412 Postage - Admin	\$54.78
10/13/2024	POTTAWATTAMIE CO BOS	11414 Telephone - Admin	\$87.40
10/13/2024	POTTAWATTAMIE CO BOS	11444 Copier - Admin	\$408.32
10/13/2024	POTTAWATTAMIE CO BOS	11450 Building Rent	\$34,250.00
10/13/2024	POTTAWATTAMIE CO IT DEPT	12421 Data Processing Srvcs	\$472.90
10/13/2024	POTTAWATTAMIE CO SHERIFF	74353 Commitment - Sheriff	\$315.00
10/13/2024	Pride Group, The	32329 SCL - 15-min unit	\$2,191.34
10/13/2024	Pride Group, The	64314 RCF	\$13,177.80
10/13/2024	Richey, Kristina	22413 Mileage - SC Miles	\$471.68
10/13/2024	Schuler, Debbie	75413 Mileage - MH Adv Miles	\$110.28
10/13/2024	Shelby CO Ambulance	31352 Transportation - Ambulance	\$2,220.00
10/13/2024	SHELBY CO SHERIFF	74353 Commitment - Sheriff	\$279.61
10/13/2024	SIPspace LLC	22414 Telephone - SC	\$338.96
10/13/2024	SWITA	31354 Transportation - General	\$3,990.94
10/13/2024	TREASURER, STATE OF IOWA	71319 State MHI Inpatient	\$6,780.33
10/13/2024	Trivium Life Srvcs	33340 Rent Payments	\$5,150.76
10/13/2024	Verizon Wireless	11414 Telephone - Admin	\$87.23
10/13/2024	Verizon Wireless	22414 Telephone - SC	\$260.92

10/13/2024	Verizon Wireless	25414 telephone - JBSC	\$32.76
10/13/2024	Verizon Wireless	25414 Telephone - MH Court	\$22.67
10/13/2024	Verizon Wireless	75414 Telephone - MH Advocate	\$35.85
10/13/2024	VOEC	50368 Individual Supported Employment	\$21,308.70
10/13/2024	Wachter, Miranda	22413 Mileage - SC Miles	\$108.54
10/13/2024	WATSON, SUZANNE	11413 Mileage - Admin Miles	\$230.48
10/13/2024	WAUBONSIE MHC	42366 Peer Support Recovery Center	\$3,750.00
10/13/2024	Welter, Shelley	22413 Mileage - SC Miles	\$570.17
10/13/2024	Zion Integrated BHS	44305 24 Hour Crisis Response	\$4,000.00
10/14/2024	American National Bank	22422 Training - SC	\$165.00
10/14/2024	American National Bank	31354 Transportation - General	\$16.82
10/15/2024	MONTGOMERY CO AUDITOR	11450 Building Rent	\$5,600.00
10/28/2024	Amazon Capital Srvc	11260 Supplies - Admin	\$121.69
10/28/2024	Autumn Park of Shenandoah	33340 Rent Payments	\$50.00
10/28/2024	Bruce, Danelle	11413 Mileage - Admin Miles	\$211.05
10/28/2024	Bruce, Danelle	25413 Mileage - JBSC Miles	\$140.03
10/28/2024	CASS CO AUDITOR	75395 MH Advocate - General	\$3,626.01
10/28/2024	GreatAmerica Financial Srvc	11444 Copier - Admin	\$247.72
10/28/2024	HEITHOFF, JOHN	74393 Commitment - Attorney	\$299.30
10/28/2024	INDOFF	11260 Supplies - Admin	\$162.12
10/28/2024	Jobe, Amy	25413 Mileage - JBSC Miles	\$67.00
10/28/2024	Southwest Iowa Families	42305 Outpatient	\$1,802.07
10/28/2024	Visual Edge IT	11444 Copier - Admin	\$24.50
			\$736,960.22