

Governing Board – Meeting Minutes – 3/27/23



Call to Order – Richard Crouch, Chair

In attendance: (in person marked with an asterisk *)

<u>Board of Supervisors</u>	<u>Advisory Board Members</u>	<u>Region staff</u>
Tim Wichman – Pottawattamie*	Mary O’Neill-CWI/Adult provider (nonvoting)*	Suzanne Watson-CEO*
Tony Smith-Harrison*	Bernie Waggoner-Adult Client/Family Rep*	Lonnie Maguire-DSD*
Fremont -Clint Blackburn	Scott Halverson-CHI/Children’s BH Service Provider (nonvoting) *	Danelle Bruce-DSD*
Richard Crouch —Mills*	Kathy Hanafan-AEA/Education System Representative	
Page- Judy Clark*	Allison Leach- Child Family Member Rep*	
Mark Peterson- Montgomery*		
Bernard Pettinger – Cass*		
Tom Brouillette – Monona*		
Steve Kenkel-Shelby*		

Members of the public: None

Approve Agenda- Motion made by Mark Peterson and seconded by Bernard Pettinger to approve the agenda. Motion passed unanimously.

Approve January 30, 2023, Meeting Minutes- Motion made by Steve Kenkel and seconded by Tony Smith to approve the January 30, 2023, meeting minutes. Motion passed unanimously.

Region Finance Information- January and February 2023 Financial Reports- Motion made by Judy Clark and seconded by Tony Smith to approve the January and February 2023 financial reports. Motion passed unanimously.

Approve End of FY23 Expenditures Framework- Suzanne Watson reviewed with the board a framework for additional one-time assistance to providers that would be expended prior to the end of the fiscal year. Motion made by Tony Smith and seconded by Steve Kenkel to approve the end of FY23 expenditures framework. Motion passed unanimously.

Approve FY24 Service and Budget Plan- The Leadership Team reviewed the draft plan with the board, including the proposed budget for FY24. Motion made by Steve Kenkel and seconded by Bernard Pettinger to approve the FY24 Service and Budget Plan. Motion passed unanimously.

Approve Letter to Pottawattamie County Board of Supervisors for CEO FY24 Salary- Suzanne Watson presented a letter honoring the final decision of the Pottawattamie County Board of Supervisors in its standard compensation increases for appointed Director salaries for FY24. The CEO FY24 salary increase percentage would match other Pottawattamie County department

heads. Motion made by Tony Smith and seconded by Mark Peterson to approve. Motion passed unanimously.

Review Draft of HHS Performance Based Contract- Suzanne Watson reviewed a draft copy of the proposed HHS/Region FY24 performance-based contract. She indicated the CEOs and HHS will meet next week to discuss any further changes.

Legislative Update- Danelle Bruce reported on HF471/SF471 bills as they relate to the regions. HF471 passed out of the House and SF471 is still being debated. The legislation moves all region related Iowa code references from county (331) to HHS (225C). It also changes the governance structure of regions to include that no more than 49% of the board may be made up of County Boards of Supervisors. It also adds a member in the judicial system to the board as well as a law enforcement member. The bills also make community-based competency restoration a core service for regions. Suzanne Watson reviewed the state government realignment legislation as it relates to HHS. There will be a Division of Behavioral Health encompassing mental health and substance use services as well as a division encompassing the Department of Aging and Disability Services.

Governing Board Structure/Impact Discussion- Steve Kenkel suggested board members consider over the next few months whether they wish to remain on the governing board should HF471/SF471 legislation pass (which is expected). With the current makeup, the board would move to having 6 County Boards of Supervisors, along with an additional law enforcement and judicial member.

Region Services and Other Provider Updates- Lonnie Maguire presented the service update report to board members. Service coordination had 44 referrals (3 SOAR) in February. There were also 34 CAN referrals and 13 mental health court clients. The Jail Service Coordination program had 23 referrals in February. For intake, the region received 113 calls in February. In addition, the region will have a staff training retreat in May 2023, focusing on stress reduction.

Open Discussion/Comment from Board Members- None

Public Comment/Discussion- None

Upcoming Important Dates:

Next Governing Board meeting: June 26, 2023

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Danelle Bruce". The signature is fluid and cursive, written in a professional style.

Danelle Bruce, DSD, SWIA MHDS Region

JANUARY 2023 - SWIA MHDS Expenses

Paid Date	Billing Provider	Service	Amount Paid
1/4/2023	ABBE CENTER FOR COMMUNITY MH	64314 RCF	\$ 7,014.04
1/4/2023	Ashcraft, Abbie	22413 Mileage - Service Coord	\$ 74.38
1/4/2023	Benson Law, P.C.	74393 Commitment - Attorney	\$ 292.40
1/4/2023	CHENEY, BARB	22413 Mileage - Service Coord	\$ 177.50
1/4/2023	CONCERNED INC	32329 SCL - 15-minute unit	\$ 243.00
1/4/2023	CONCERNED INC	50368 Individual Supp Employment	\$ 1,000.00
1/4/2023	COUNTRY CARE CENTER CORP	31354 Transportation - General	\$ 50.00
1/4/2023	COUNTRY CARE CENTER CORP	64314 RCF	\$ 44,863.20
1/4/2023	COUNTRY CARE CENTER CORP	64314 RCF	\$ 2,077.00
1/4/2023	FAMILY RESOURCE CENTER	32329 SCL - 15-minute unit	\$ 225.56
1/4/2023	FMCTC	11414 Telephone - Admin	\$ 95.60
1/4/2023	Schuler, Debbie	75413 Mileage - MH Advocate	\$ 45.81
1/5/2023	Brown, Molly	11413 Mileage - Admin Miles	\$ 245.00
1/5/2023	CASS CO SHERIFF	74353 Commitment - Sheriff	\$ 30.00
1/5/2023	COUNTRY CARE CENTER CORP	64314 RCF	\$ 4,154.00
1/5/2023	Gray, Ashley	75413 Mileage - MH Advocate	\$ 137.50
1/5/2023	GreatAmerica Financial Srvcs	11444 Copier - Admin	\$ 129.78
1/5/2023	Guardians of NE Iowa Inc.	32326 Guardian/Conservator	\$ 750.00
1/5/2023	Harrison CO Homemakers	32320 Home Health Aides	\$ 1,439.85
1/5/2023	HARRISON CO SHERIFF	74353 Commitment - Sheriff	\$ 216.88
1/5/2023	HEARTLAND FAMILY SERVICE	42305 Outpatient	\$ 480.00
1/5/2023	HEARTLAND FAMILY SERVICE	42366 Peer Support Recovery Center	\$ 20,000.00
1/5/2023	HEARTLAND FAMILY SERVICE	42398 ACT	\$ 8,207.50
1/5/2023	HEARTLAND FAMILY SERVICE	44307 CRT - Mobile Crisis	\$ 160,830.00
1/5/2023	HEARTLAND FAMILY SERVICE	46425 MH Court Contract Srvcs	\$ 20,668.00
1/5/2023	HEARTLAND FAMILY SERVICE	74301 CRT Prescreen	\$ 8,335.00
1/5/2023	HOVEY, SHELLY	22413 Mileage - Service Coord	\$ 133.75
1/5/2023	INDOFF	11260 Supplies - Admin	\$ 31.98
1/5/2023	Integrated Telehealth Partners	46305 Mental Health Srvcs in Jails	\$ 2,263.62
1/5/2023	Iowa Focus	32329 SCL - 15-minute unit	\$ 1,269.27
1/5/2023	Julianne Pruitt	32329 SCL - 15-minute unit	\$ 900.00
1/5/2023	Kephart, Chasity	22413 Mileage - Service Coord	\$ 126.75
1/5/2023	Kephart, Chasity	25413 Mileage - MH Court	\$ 8.50
1/5/2023	Maassen, Kimarie	11413 Mileage - Admin Miles	\$ 52.50
1/5/2023	MEDEA & ASSOCIATES, INC.	04422 Educational/Training Srvcs	\$ 4,617.96
1/5/2023	MONTGOMERY CO SHERIFF	74353 Commitment - Sheriff	\$ 397.50
1/5/2023	MYRTUE BEHAVIORAL HEALTH	42305 Outpatient	\$ 1,427.00
1/5/2023	NISHNA PRODUCTIONS INC	32329 SCL - 15-minute unit	\$ 513.00
1/5/2023	NISHNA PRODUCTIONS INC	50362 Work Activity - hourly	\$ 7,064.00
1/5/2023	NISHNA PRODUCTIONS INC	50367 Day Habilitation	\$ 1,905.12
1/5/2023	NISHNA PRODUCTIONS INC	50368 Individual Supp Employment	\$ 7,779.74
1/5/2023	NISHNA PRODUCTIONS INC	63329 SCL - Daily	\$ 8,784.60
1/5/2023	PARK PLACE	63329 SCL - Daily	\$ 12,157.50

1/5/2023	PARK PLACE	64329 SCL in RCF	\$ 1,039.43
1/5/2023	POTTAWATTAMIE CO BOS	11414 Telephone - Admin	\$ 92.12
1/5/2023	POTTAWATTAMIE CO BOS	11444 Copier - Admin	\$ 189.89
1/5/2023	POTTAWATTAMIE CO IT DEPT	12421 Data Processing Srvc	\$ 325.55
1/5/2023	Pottawattamie CO Jail	46305 Mental Health Srvc in Jails	\$ 195.00
1/5/2023	Pottawattamie CO Jail	46306 Psychiatric Medications in Jail	\$ 1,269.52
1/5/2023	POTTAWATTAMIE CO SHERIFF	74353 Commitment - Sheriff	\$ 420.00
1/5/2023	Pride Group, The	64314 RCF	\$ 21,293.96
1/5/2023	REM IOWA COMMUNITY Srvc	33340 Rent Assistance	\$ 417.48
1/5/2023	Richey, Kristina	22413 Mileage - Service Coord	\$ 1,591.25
1/5/2023	ROSKENS, MARY-BETH	11413 Mileage - Admin Meals	\$ 18.65
1/5/2023	ROSKENS, MARY-BETH	11413 Mileage - Admin Miles	\$ 236.25
1/5/2023	SAM'S CLUB DIRECT	46422 Crisis Prevention Training	\$ 88.52
1/5/2023	SHELBY CO SHERIFF	74353 Commitment - Sheriff	\$ 257.50
1/5/2023	SOUTHWEST IOWA MHC	44305 24 Hour Crisis Response	\$ 8,000.00
1/5/2023	SWITA	31354 Transportation - General	\$ 1,297.18
1/5/2023	Tackett Law Offices	74393 Commitment - Attorney	\$ 149.60
1/5/2023	TREASURER, STATE OF IOWA	71319 State MHI - Inpatient	\$ 16,072.30
1/5/2023	Trivium Life Srvc	32329 SCL - 15-minute unit	\$ 13.50
1/5/2023	Trivium Life Srvc	33340 Rent Assistance	\$ 500.00
1/5/2023	Visual Edge IT	11444 Copier - Admin	\$ 17.27
1/5/2023	VODEC (VODEC)	33340 Rent Assistance	\$ 600.00
1/5/2023	VODEC (VODEC)	50367 Day Habilitation	\$ 490.05
1/5/2023	VODEC (VODEC)	50368 Individual Supp Employment	\$ 1,000.00
1/5/2023	Wachter, Miranda	22413 Mileage - Service Coord	\$ 65.00
1/5/2023	WATSON, SUZANNE	11413 Mileage - Admin Miles	\$ 211.25
1/5/2023	WAUBONSIE MHC	42366 Peer Support Recovery Center	\$ 2,500.00
1/5/2023	Welter, Shelley	22413 Mileage - Service Coord	\$ 458.13
1/17/2023	American National Bank - Mastercard	11260 Supplies - Admin	\$ 402.03
1/17/2023	American National Bank - Mastercard	11414 Telephone - Admin	\$ 499.00
1/17/2023	HEARTLAND FAMILY SERVICE	46425 MH Court Contract Srvc	\$ 4,674.90
1/17/2023	ISAC	11422 Training - Admin	\$ 630.00
1/17/2023	Language Line Srvc	11414 Telephone - Admin	\$ 49.50
1/17/2023	Maguire, Ylonda	25413 Mileage - MH Court	\$ 148.13
1/17/2023	MOSAIC - WESTERN IOWA	32329 SCL - 15-minute unit	\$ 850.50
1/17/2023	MOSAIC - WESTERN IOWA	63329 SCL - Daily	\$ 6,939.32
1/17/2023	MYRTUE BEHAVIORAL HEALTH	44305 24 Hour Crisis Response	\$ 4,000.00
1/17/2023	POTTAWATTAMIE CO BOS	11444 Copier - Admin	\$ 183.30
1/17/2023	POTTAWATTAMIE CO IT DEPT	12421 Data Processing Srvc	\$ 315.22
1/17/2023	Pride Group, The	64314 RCF	\$ 20,736.10
1/17/2023	SE Iowa Behavioral Healthcare	64317 Nursing Facility	\$ 9,175.00
1/17/2023	US Bank Equipment Finance	75444 Copier - MH Advocate	\$ 136.66
1/17/2023	Verizon Wireless	11414 Telephone - Admin	\$ 124.00
1/17/2023	Verizon Wireless	22414 Telephone - Service Coord	\$ 436.47
1/17/2023	Verizon Wireless	25414 Telephone - JBSC	\$ 32.56

1/17/2023	Verizon Wireless	25414 Telephone - MH Court	\$ 35.75
1/17/2023	Verizon Wireless	75414 Telephone - MH Advocate	\$ 47.80
1/17/2023	VODEC (VODEC)	33340 Rent Assistance	\$ 600.00
1/17/2023	VODEC (VODEC)	50368 Individual Supp Employment	\$ 4,500.00
1/17/2023	Zion Integrated BHS	44313 CSRS	\$ 57,630.40
1/18/2023	Bluffs Taxi and Courier Inc	31350 Transportation - Cab	\$ 8.00
1/18/2023	Bruce, Danelle	11413 Mileage - Admin Miles	\$ 80.00
1/18/2023	Bruce, Danelle	25413 Mileage - JBSC	\$ 120.00
1/18/2023	Central Iowa Juvenile Detention	74353 Commitment - Sheriff	\$ 289.80
1/18/2023	CHI Health Psychiatric Associates	42305 Outpatient	\$ 349.60
1/18/2023	CONCERNED INC	32329 SCL - 15-minute unit	\$ 135.00
1/18/2023	CONCERNED INC	50368 Individual Supp Employment	\$ 1,000.00
1/18/2023	COUNTRY CARE CENTER CORP	31354 Transportation - General	\$ 150.00
1/18/2023	Guardians of NE Iowa Inc.	32326 Guardian/Conservator	\$ 750.00
1/18/2023	Harrison CO Homemakers	32320 Home Health Aides	\$ 2,045.58
1/18/2023	HEARTLAND FAMILY SERVICE	42305 Outpatient	\$ 2,542.00
1/18/2023	HEARTLAND FAMILY SERVICE	42366 Peer Support Recovery Center	\$ 5,000.00
1/18/2023	HEARTLAND FAMILY SERVICE	42398 ACT	\$ 6,532.50
1/18/2023	HEARTLAND FAMILY SERVICE	46425 MH Court Contract Srvc	\$ 5,659.10
1/18/2023	Huebner, Gina	22413 Mileage - Service Coord	\$ 201.25
1/18/2023	Huebner, Gina	25413 Mileage - MH Court	\$ 16.88
1/18/2023	Iowa Focus	32329 SCL - 15-minute unit	\$ 1,128.24
1/18/2023	ISAC	11480 Dues & Memberships Srvc	\$ 900.00
1/18/2023	Visual Edge IT	75444 Copier - MH Advocate	\$ 22.31
1/18/2023	Zion Integrated BHS	42310 TLP	\$ 23,220.00
1/30/2023	Pottawattamie CO Auditor	11100 Salaries - Direct Administration	\$ 183,743.51
1/30/2023	Pottawattamie CO Auditor	22376 - Salary - Service Coord	\$ 248,040.90
1/30/2023	Pottawattamie CO Auditor	25376 - Salaries - MH Court	\$ 22,916.40
1/30/2023	Pottawattamie CO Auditor	25376 Salaries - Jail Based Service Coord	\$ 49,368.91
1/30/2023	Pottawattamie CO Auditor	75395 Salary - Mental Health Advocate	\$ 26,498.65
1/30/2023	Pottawattamie CO BOS	11100 Salaries - Direct Administration	\$ 331.79
1/30/2023	Pottawattamie CO BOS	22376 - Salary - Service Coord	\$ 863.26
1/30/2023	Pottawattamie CO BOS	25376 - Salaries - MH Court	\$ 83.25
1/30/2023	Pottawattamie CO BOS	25376 Salaries - Jail Based Service Coord	\$ 220.19
1/30/2023	Pottawattamie CO BOS	75395 Salary - Mental Health Advocate	\$ 9.65
			\$ 1,084,397.60

FEBRUARY 2023 - SWIA MHDS EXPENSES

Paid Date	Billing Provider	Service	Amount Paid
2/1/2023	ABBE CENTER FOR COMMUNITY MH	64314 RCF	\$3,309.25
2/1/2023	Ability United, LLC	32329 SCL - 15 minute unit	\$8,915.50
2/1/2023	CASS CO AUDITOR	75395 MH Advocate	\$3,135.52

2/1/2023	Decisions for Life	32326 Guardian/Conservator	\$750.00
2/1/2023	GreatAmerica Financial Svcs	11444 Copier - Admin	\$103.78
2/1/2023	HARRISON CO SHERIFF	74353 Commitment - Sheriff	\$165.63
2/1/2023	HEARTLAND FAMILY SERVICE	42305 Outpatient	\$660.00
2/1/2023	HEARTLAND FAMILY SERVICE	42366 Peer Support Recovery Center	\$5,000.00
2/1/2023	HSAC	11480 Dues & Memberships Svcs	\$50.00
2/1/2023	L & M Pharmacy Care, LLC	41306 Prescription Medicine	\$8.00
2/1/2023	Minden Custom Meats	46422 Crisis Prevention Training	\$102.00
2/1/2023	MONTGOMERY CO SHERIFF	74353 Commitment - Sheriff	\$388.13
2/1/2023	NISHNA PRODUCTIONS INC	32329 SCL - 15 minute unit	\$297.00
2/1/2023	NISHNA PRODUCTIONS INC	50362 Work Activity	\$1,048.00
2/1/2023	NISHNA PRODUCTIONS INC	50362 Work Activity	\$4,776.00
2/1/2023	NISHNA PRODUCTIONS INC	50367 Day Habilitation	\$1,674.54
2/1/2023	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$2,000.00
2/1/2023	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$3,510.23
2/1/2023	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$3,780.66
2/1/2023	NISHNA PRODUCTIONS INC	63329 SCL - Daily Rate	\$9,077.42
2/1/2023	Olsen, Tom	25413 Mileage - JBSC	\$127.32
2/1/2023	Pottawattamie CO Jail	46306 Psychiatric Meds in jail	\$1,311.18
2/1/2023	POTTAWATTAMIE CO SHERIFF	74353 Commitment - Sheriff	\$137.00
2/1/2023	Pride Group, The	64314 RCF	\$322.08
2/1/2023	REM IOWA COMMUNITY Svcs	33340 Rent Payments	\$412.36
2/1/2023	SWITA	31354 Transportation - General	\$1,334.90
2/1/2023	The Community Supports Network	32329 SCL - 15 minute unit	\$1,128.24
2/1/2023	The Community Supports Network	32329 SCL - 15 minute unit	\$1,551.33
2/1/2023	TREASURER, STATE OF IOWA	71319 State MHI Inpatient	\$19,585.42
2/1/2023	Trilix Marketing Group	05373 Public Education Svcs	\$11,293.00
2/1/2023	Trivium Life Svcs	33340 Rent Payments	\$358.15
2/1/2023	Visual Edge IT	11444 Copier - Admin	\$12.86
2/1/2023	Visual Edge IT	75444 Copier - MH Advodate	\$22.32
2/1/2023	VODEC	50367 Day Habilitation	\$649.77
2/1/2023	VODEC	50368 Ind Supp Employment	\$3,500.00
Paid Date	Billing Provider	Service	Amount Paid
2/9/2023	Ashcraft, Abbie	22413 Mileage - Svc Coord	\$151.11
2/9/2023	Bruce, Danelle	11413 Mileage - Admin Miles	\$205.02
2/9/2023	Bruce, Danelle	25413 Mileage - JBSC	\$62.89
2/9/2023	Bruce, Danelle	46422 Crisis Prevention Training	\$13.44
2/9/2023	CASS CO AUDITOR	75395 MH Advocate	\$3,423.37
2/9/2023	Central Iowa Juvenile Detention	31354 Transportation - General	\$1,680.84
2/9/2023	CHENEY, BARB	22413 Mileage - Svc Coord	\$157.86
2/9/2023	Debi Redmon	22413 Mileage - Svc Coord	\$127.07
2/9/2023	Embrace Iowa Inc.	32325 Respite - 15-minute rate	\$792.00
2/9/2023	FMCTC	11414 Telephone - Admin	\$95.60
2/9/2023	Gray, Ashley	75413 Mileage - MH Advocate	\$79.91
2/9/2023	Harrison CO Homemakers	32320 Home Health Aide	\$2,055.51
2/9/2023	INDOFF	11260 Supplies - Admin	\$186.63
2/9/2023	IOWA FOCUS	32329 SCL - 15 minute unit	\$1,269.27
2/9/2023	ITP	46305 Physician visit in jail	\$2,537.22

2/9/2023	Maguire, Ylonda	22413 Mileage - Srvc Coord	\$238.81
2/9/2023	Maguire, Ylonda	25413 Mileage - MH Court	\$108.13
2/9/2023	Mary Greeley Medical Center	64309 Subacute - Daily	\$2,000.00
2/9/2023	MOSAIC - WESTERN IOWA	32329 SCL - 15 minute unit	\$850.50
2/9/2023	PARK PLACE	63329 SCL - Daily Rate	\$12,562.75
2/9/2023	POTTAWATTAMIE CO IT DEPT	12421 Data Processing Srvc	\$388.64
2/9/2023	Pottawattamie CO Jail	46305 Physician visit in jail	\$540.00
2/9/2023	Richey, Kristina	22413 Mileage - Srvc Coord	\$719.19
2/9/2023	SAM'S CLUB DIRECT	11260 Supplies - Admin	\$62.02
2/9/2023	SAM'S CLUB DIRECT	46422 Crisis Prevention Training	\$239.94
2/9/2023	Schuler, Debbie	75413 Mileage - MH Advocate	\$144.36
2/9/2023	SE Iowa Behavioral Healthcare	64317 Nursing Facility	\$18,000.00
2/9/2023	Trivium Life Srvc	33340 Rent Payments	\$4,851.51
2/9/2023	Verizon Wireless	11414 Telephone - Admin	\$126.85
2/9/2023	Verizon Wireless	22414 Telephone - Srvc Coord	\$427.00
2/9/2023	Verizon Wireless	25414 Telephone - JBSC	\$32.84
2/9/2023	Verizon Wireless	25414 telephone - MH Court	\$41.79
2/9/2023	Verizon Wireless	75414 Telephone - MH Advocate	\$49.22
2/9/2023	VODEC	50368 Ind Supp Employment	\$1,000.00
2/9/2023	VODEC	50368 Ind Supp Employment	\$2,000.00
2/9/2023	WATSON, SUZANNE	11413 Mileage - Admin Miles	\$91.25
2/9/2023	WATSON, SUZANNE	11413 Mileage - Admin Miles	\$252.83
2/9/2023	WAUBONSIE MH CENTER	42366 Peer Support Recovery Center	\$2,500.00
2/9/2023	Welter, Shelley	22413 Mileage - Srvc Coord	\$650.42
2/13/2023	American National Bank	11260 Supplies - Admin	\$1,370.25
2/13/2023	American National Bank	11413 Mileage - Admin Hotel	\$124.32
2/13/2023	American National Bank	11413 Mileage - Admin Meals	\$42.70
2/13/2023	American National Bank - Mastercard	46422 Crisis Prevention Training	\$718.45
2/13/2023	INDOFF	11260 Supplies - Admin	\$117.72
2/21/2023	NAMI Southwest Iowa	45373 Family Psycho-Education	\$29,000.00
			\$182,586.82