

Governing Board – Meeting Minutes – 3/28/22



Call to Order – Richard Crouch, Chair

In attendance: (in person marked with an asterisk *)

<u>Board of Supervisors</u>	<u>Advisory Board Members</u>	<u>Region staff</u>
Lynn Grobe – Pottawattamie*	Mary O’Neill-CWI/Adult provider (nonvoting)*	Suzanne Watson-CEO*
Brian Shea-Pottawattamie Alternate	Bernie Waggoner-Adult Client/Family Rep	Lonnie Maguire-DSD*
Randy Hickey-Fremont *	Scott Halverson-CHI/Children’s BH Service Provider (nonvoting) *	Danelle Bruce-DSD*
Richard Crouch –Mills*	Kathy Hanafan-AEA/Education System Representative *	
Chuck Morris – Page *	Tara Goodman-Parent of a Child Who Utilizes BH Services	
Mark Peterson- Montgomery		
John Hartkopf – Cass*		
Bernard Pettinger –Cass Alternate*		
Tom Brouillette – Monona		
Steve Kenkel-Shelby *		
Tony Smith-Harrison*		

Members of the public: Anna Killpack and Chris Adcock, NAMI Southwest Iowa

Approve Agenda- Motion made by Steve Kenkel and second by Randy Hickey to approve the agenda. Motion passed unanimously.

Approve February 28, 2022 Meeting Minutes- Motion made by Randy Hickey and second by Tony Smith to approve the February 28, 2022 meeting minutes. Motion passed unanimously.

Region Finance Information- February Financial Reports- Motion made by Tony Smith and second by Steve Kenkel to approve the February 2022 financial reports. Motion passed unanimously.

Approve FY23 Annual Service and Budget Plan- Suzanne Watson provided an overview of the budget plan, including expenditures and revenues forecasted for the next fiscal year. Motion made by Chuck Morris and second by Randy Hickey to approve the FY23 Annual Service and Budget Plan. Motion passed unanimously.

Discuss/Approve Final Grant Opportunities for FY22- Suzanne provided an overview of additional grant ideas for the remainder of the fiscal year. These include grants in the areas of training for CMHC’s and our CCBHC; curriculum and training for school districts; WRAP training; Psychiatric medication reimbursement to region jails; emergency department behavioral health improvements; repairs and infrastructure for region contracted providers and region ID

waiver/habilitation providers; and bedbug prep and treatment for individuals with mental health diagnoses. Motion made by Randy Hickey and second by John Hartkopf to approve the additional grant options, up to \$1,408,000. Motion passed unanimously.

Approve 28E Agreement Between SWIA MHDS Region and Pottawattamie County for fiscal agent/payroll, human resource, and internet technology services- Suzanne Watson reviewed the 28E with the board. Per this agreement, Pottawattamie County will be the employer of record for region employees. All human resource and IT needs will be billed to the region. Motion made by Tony Smith and second by Steve Kenkel to approve the 28E Agreement Between SWIA MHDS Region and Pottawattamie County for fiscal agent/payroll, human resource, and internet technology services. Motion passed unanimously.

Approve Lease Agreements Between SWIA MHDS Region and the counties of Montgomery, Page, Pottawattamie, and Shelby for County Property Occupancy-Suzanne Watson presented the lease agreement. An agreement will be made up for each county having office space for the region. Motion made by Steve Kenkel and second by Chuck Morris to approve the lease agreements between SWIA MHDS Region and the counties of Montgomery, Page, Pottawattamie, and Shelby for county property occupancy. Motion passed unanimously.

Legislative Update- Danelle Bruce provided a report of current legislation pertinent to the region, including SF 2195, SF 2216, and SF 2314.

Region Service and other provider updates: Lonnie Maguire and Danelle Bruce presented a new service update report to board members. Service coordination had 30 referrals (5 SOAR) in February. There were also 29 CAN referrals and 26 mental health court clients. Danelle Bruce reported the Jail Service Coordination program had 50 referrals in February, which includes individuals receiving mental health services in the jail as well as those identifying a mental health concern upon booking. For intake, the region received 107 calls in February, with at least 1 call coming from each member county. The region's promotional committee continues to meet, with plans to begin promotional interviews with KMA in April.

Update on NAMI Southwest Iowa- Anna Killpack provided the group with an overview of NAMI and our local chapter's efforts this fiscal year, including trainings and new hires. She reviewed budgetary concerns moving forward. Anna thanked the board for its support of NAMI Southwest Iowa.

Open Discussion/Comment from Board Members- None

Public Comment/Discussion- None

Upcoming Important Dates:

Next Governing Board meeting: June 27, 2022

Respectfully Submitted,

Danelle Bruce

Danelle Bruce , DSD, SWIA MHDS Region

FEBRUARY 2022 - SWIA MHDS EXPENSES

Paid Date	Service Provider	Service	Amount Paid
2/1/2022	Bluffs Taxi and Courier Inc	31350 Transportation - Cab	\$22.25
2/1/2022	Central IA Juvenile Detention	31354 Transportation - General	\$403.08
2/1/2022	CHENEY, BARB	22413 Mileage - SC	\$130.46
2/1/2022	CHEROKEE CO SHERIFF	74353 Commitment - Sheriff	\$36.50
2/1/2022	COUNSEL OFFICE	75444 Copier - MH Advocate	\$19.00
2/1/2022	Crexendo Business	11414 Telephone - Admin	\$70.76
2/1/2022	FAMILY RESOURCE CENTER	63329 SCL - Daily	\$6,200.00
2/1/2022	Father Flanagan's Boys' Home	44346 24-hr Crisis Line	\$34,605.00
2/1/2022	GreatAmerica Financial Svcs	11444 Copier - Admin	\$111.25
2/1/2022	Harrison CO Homemakers	32320 Home Health Aides	\$2,571.87
2/1/2022	HEARTLAND FAMILY SERVICE	44307 Mobile Crisis	\$17,333.00
2/1/2022	HEARTLAND FAMILY SERVICE	74301 Commitment - Prescreen	\$1,667.00
2/1/2022	HSAC	11480 Dues & Memberships	\$50.00
2/1/2022	Huebner, Gina	22413 Mileage - SC	\$160.16
2/1/2022	Integrated Telehealth Partners	44301 Crisis Evaluation	\$290.00
2/1/2022	Integrated Telehealth Partners	46305 MH Svcs in Jails	\$1,034.01
2/1/2022	MONONA CO SHERIFF	74353 Commitment - Sheriff	\$617.08
2/1/2022	MONTGOMERY CO SHERIFF	74353 Commitment - Sheriff	\$168.50
2/1/2022	MOSAIC - WESTERN IA	32329 SCL - 15 minute unit	\$1,831.95
2/1/2022	NISHNA PRODUCTIONS INC	32329 SCL - 15 minute unit	\$1,552.50
2/1/2022	NISHNA PRODUCTIONS INC	33340 Rent Payments	\$2,948.94
2/1/2022	NISHNA PRODUCTIONS INC	50362 Work Activity	\$8,904.00
2/1/2022	NISHNA PRODUCTIONS INC	50367 Day Habilitation	\$2,233.00
2/1/2022	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$1,550.00
2/1/2022	NISHNA PRODUCTIONS INC	50369 Group Supp Employment	\$28.40
2/1/2022	NISHNA PRODUCTIONS INC	63329 SCL - Daily	\$6,200.00
2/1/2022	NISHNA PRODUCTIONS INC	64329 SCL in RCF	\$3,875.00
2/1/2022	PAGE CO SHERIFF	74353 Commitment - Sheriff	\$510.32
2/1/2022	POTTAWATTAMIE CO SHERIFF	74353 Commitment - Sheriff	\$175.00
2/1/2022	Scott CO Sheriff	74353 Commitment - Sheriff	\$52.54
2/1/2022	SHELBY CO SHERIFF	74353 Commitment - Sheriff	\$796.56
2/1/2022	Sioux Rivers Region	75395 MH Advocate	\$488.75
2/1/2022	SWITA	31354 Transportation - General	\$2,784.45
2/1/2022	TREASURER, STATE OF IA	71319 State MHI Inpatient	\$23,403.71
2/1/2022	Trivium Life Svcs	32329 SCL - 15 minute unit	\$32.40
2/1/2022	VODEC	50367 Day Habilitation	\$717.50
2/1/2022	VODEC	50368 Ind Supp Employment	\$6,000.00
2/1/2022	Wachter, Miranda	22413 Mileage - SC	\$78.96
2/10/2022	CASS CO SHERIFF	74353 Commitment - Sheriff	\$1,039.54
2/10/2022	COUNSEL OFFICE	11444 Copier - Admin	\$7.59
2/10/2022	FMCTC	11414 Telephone - Admin	\$93.56
2/10/2022	Maassen, Kimarie	11413 Mileage - Admin Mileage	\$49.14
2/10/2022	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$9,000.00

2/10/2022	PARK PLACE	33340 Rent Payments	\$450.00
2/10/2022	Richey, Kristina	22413 Mileage - SC	\$845.33
2/10/2022	Trilix Marketing Group	05373 Public Education Srvc	\$13,195.00
2/10/2022	Trivium Life Srvc	33340 Rent Payments	\$601.75
2/10/2022	VODEC	50368 Ind Supp Employment	\$9,000.00
2/10/2022	Welter, Shelley	22413 Mileage - SC	\$203.70
2/10/2022	Zion Integrated BHS	42310 Transitional Living Program	\$7,440.00
2/10/2022	Zion Integrated BHS	44313 CSRS	\$37,080.00
2/11/2022	American National Bank - MC	11260 Supplies - Admin	\$286.43
2/11/2022	American National Bank - MC	11400 Publications	\$20.33
2/11/2022	American National Bank - MC	11413 Mileage - Admin Hotel	\$124.32
2/11/2022	American National Bank - MC	11413 Mileage - Admin Meal	\$29.15
2/16/2022	Anchor Homes Inc.	32329 SCL - 15 minute unit	\$1,080.00
2/16/2022	Anchor Homes Inc.	63329 SCL - Daily	\$14,609.43
2/16/2022	ASSOC FOR PSYCHIATRIC SRVCS	74300 Commitment - Eval	\$400.00
2/16/2022	COUNTRY CARE CENTER	31354 Transportation - General	\$200.00
2/16/2022	COUNTRY CARE CENTER	64314 RCF	\$49,327.20
2/16/2022	DELL MARKETING L.P.	11636 Office Equipment	\$44.39
2/16/2022	FAMILY RESOURCE CENTER	63329 SCL - Daily	\$6,200.00
2/16/2022	Guardians of NE IA Inc.	32326 Guardian/Conservator	\$450.00
2/16/2022	Harlan Publishing LLC	11260 Supplies - Admin	\$79.92
2/16/2022	Harrison CO Homemakers	32320 Home Health Aides	\$1,062.51
2/16/2022	HEARTLAND FAMILY SERVICE	22414 Telephone - JBSC	\$200.00
2/16/2022	HEARTLAND FAMILY SERVICE	42366 Peer Support Recovery	\$5,000.00
2/16/2022	IA FOCUS	32329 SCL - 15 minute unit	\$1,552.50
2/16/2022	Language Line Srvc	11414 Telephone - Admin	\$131.14
2/16/2022	MARION CO SHERIFF	74353 Commitment - Sheriff	\$183.00
2/16/2022	POTTAWATTAMIE CO BOS	11414 Telephone - Admin	\$159.75
2/16/2022	POTTAWATTAMIE CO BOS	11444 Copier - Admin	\$152.03
2/16/2022	Pride Group, The	64314 RCF	\$25,235.78
2/16/2022	Quadient Finance USA, Inc.	11260 Supplies - Admin	\$139.73
2/16/2022	SW IA MHC	44305 24 Hour Crisis Response	\$4,000.00
2/16/2022	Trivium Life Srvc	33340 Rent Payments	\$1,237.04
2/16/2022	Verizon Wireless	11414 Telephone - Admin	\$255.70
2/16/2022	Verizon Wireless	22414 Telephone - MH court	\$32.64
2/16/2022	Verizon Wireless	22414 Telephone - SC	\$299.46
2/16/2022	Verizon Wireless	22414 Telephone - SC	\$34.78
2/16/2022	Verizon Wireless	75414 Telephone - MH Advocate	\$46.26
2/16/2022	VODEC	50367 Day Habilitation	\$553.00
2/16/2022	Welter, Shelley	22413 Mileage - SC	\$282.56
2/16/2022	Welter, Shelley	22413 Mileage - SC	\$154.44
2/16/2022	Zion Integrated BHS	42310 Transitional Living Program	\$7,440.00
2/16/2022	Zion Integrated BHS	44313 CSRS	\$47,880.00
2/17/2022	Trivium Life Srvc	32325 Respite Srvc	\$4,433.94
2/17/2022	Trivium Life Srvc	32329 SCL - 15 minute unit	\$16.20
2/17/2022	Trivium Life Srvc	50367 Day Habilitation	\$1,827.00

2/17/2022	Trivium Life Svcs	63329 SCL - Daily	\$6,000.00
2/22/2022	Bruce, Danelle	11413 Mileage - Admin Mileage	\$157.37
2/22/2022	City of Missouri Valley	33340 Utility Assistance	\$56.87
2/22/2022	Crexendo Business	11414 Telephone - Admin	\$70.76
2/22/2022	GreatAmerica Financial Svcs	11444 Copier - Admin	\$111.25
2/22/2022	Integrated Telehealth Partners	44301 Crisis Evaluation	\$290.00
2/22/2022	Integrated Telehealth Partners	46305 MH Svcs in Jails	\$2,147.10
2/22/2022	NEW HOPE VILLAGE	63329 SCL - Daily	\$6,200.00
2/22/2022	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$3,500.00
2/22/2022	Parlay Consulting Firm, Inc.	12429 Mgmt Consult	\$16,000.00
2/22/2022	Sioux Rivers Region	75395 MH Advocate	\$329.38
2/22/2022	SW IA MHC	42305 Outpatient	\$1,354.65
2/22/2022	WATSON, SUZANNE	11413 Mileage - Admin Mileage	\$174.33
2/23/2022	ASSOC FOR PSYCHIATRIC SRVCS	74300 Commitment - Eval	\$400.00
2/23/2022	CLARINDA REGIONAL HLTH CNTR	42305 Outpatient	\$93,634.00
2/23/2022	COUNSEL OFFICE	75444 Copier - MH Advocate	\$19.57
2/23/2022	COUNTRY CARE CENTER	64314 RCF	\$44,441.60
2/23/2022	Family Connections	42305 Outpatient	\$83,303.00
2/23/2022	New Visions Homeless Svcs	05373 Public Ed Svcs	\$98,586.00
2/23/2022	NISHNA PRODUCTIONS INC	04422 Ed/Trning Svcs	\$27,437.00
2/23/2022	NISHNA PRODUCTIONS INC	04429 Management Consult	\$69,000.00
2/23/2022	NISHNA PRODUCTIONS INC	33340 Rent Payments	\$1,179.00
2/23/2022	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$1,000.00
2/23/2022	REM IA CS	32329 SCL - 15 minute unit	\$7,200.00
2/23/2022	SHELBY CO SHERIFF	04372 Consultation Service	\$59,550.00
2/23/2022	Shenandoah Medical Center	42305 Outpatient	\$98,560.00
2/23/2022	SWITA	31354 Transportation - General	\$2,427.63
2/23/2022	Trivium Life Svcs	50367 Day Habilitation	\$87,800.00
2/23/2022	VODEC	50367 Day Habilitation	\$94,885.00
2/23/2022	WAUBONSIE MHC	42366 Peer Support Recovery	\$100,000.00
2/23/2022	Zion Integrated BHS	04422 Education/Training Svcs	\$5,000.00
2/24/2022	COUNTRY CARE CENTER	64314 RCF	\$53,170.00
2/24/2022	HEARTLAND FAMILY SERVICE	42398 ACT	\$319,230.00
2/24/2022	HEARTLAND FAMILY SERVICE	44312 CSCBS	\$159,615.33
2/24/2022	Micah House	05373 Public Education Svcs	\$36,587.00
2/24/2022	NISHNA PRODUCTIONS INC	32329 SCL - 15 minute unit	\$567.00
2/24/2022	NISHNA PRODUCTIONS INC	33340 Rent Payments	\$390.94
2/24/2022	NISHNA PRODUCTIONS INC	50362 Work Activity	\$7,552.00
2/24/2022	NISHNA PRODUCTIONS INC	50367 Day Habilitation	\$1,589.00
2/24/2022	NISHNA PRODUCTIONS INC	50368 Ind Supp Employment	\$1,680.00
2/24/2022	NISHNA PRODUCTIONS INC	50369 Group Supp Employment	\$11.36
2/24/2022	NISHNA PRODUCTIONS INC	63329 SCL - Daily	\$6,200.00
2/24/2022	NISHNA PRODUCTIONS INC	64329 SCL in RCF	\$3,875.00
2/24/2022	SW IA Families	42305 Outpatient	\$86,828.00
			\$1,971,930.28