

# Governing Board – Meeting Minutes – 7/6/2020



**Call to Order – Richard Crouch**

**In attendance: Marked with an asterisk- this was a GoToMeeting**

<b>Board of Supervisors</b>	<b>Advisory Board Members</b>	<b>Region staff</b>
Marilyn Drake – Pottawattamie*	Jamie Gross-Crossroads of Western Iowa (Nonvoting)	Suzanne Watson-CEO*
Randy Hickey-Fremont *	Bernie Waggoner-Adult Client/Family Rep*	Lonnie Maguire-DSD*
Richard Crouch —Mills*	Scott Halverson- CHI/Children’s BH Services Provider* (Nonvoting)	Danelle Bruce-DSD*
Chuck Morris – Page *	Kathy Hanafan- AEA/Education System Representative	
Mark Peterson- Montgomery*	Tara Goodman- Parent of a Child Who Utilizes BH Services	
Frank Waters – Cass*		
Tom Brouillette – Monona		
Steve Kenkel-Shelby		
Tony Smith-Harrison*		

**Members of the public:** None

**Approve Agenda-** Motion made by Marilyn Drake and second by Randy Hickey to approve the agenda. Motion passed unanimously.

**Introduction of New Board Members-** Suzanne Watson introduced the new board members, which include Scott Halverson- CHI/Children’s BH services representative; Bernie Waggoner- Adult Services Client/Family representative, who were both present for today’s meeting. Additional members of the board are Kathy Hanafan- AEA/Education Representative, and Tara Goodman- Parent of a child who utilizes services. Kathy and Tara were not able to be present for today’s meeting.

**Approve June 2020 Meeting Minutes-** Motion made by Chuck Morris and second by Marilyn Drake to approve the June 2020 meeting minutes. Motion passed unanimously.

**Region Finance Information –**

**June 2020 Financial Reports-** Motion made by Frank Waters and second by Tony Smith to approve the June 2020 financial reports as presented. Motion passed unanimously.

**End of Fiscal Year Status-** Suzanne Watson informed the board of the end of FY20 financial statistics.

## **FY21 Provider Rates-**

**Heartland Family Service Behavioral Health Coach** - Suzanne Watson presented to the board the proposed cost for the behavioral health coach for FY21. This staff facilitates training for staff who are working in habilitation and ID waiver homes, and is also a lead for C3 Training. Costs have increased 3% to \$24,036/quarter. Watson also indicated that any income Heartland generates from C3 training efforts with the C3 developer would be reimbursed to the region. Motion made by Randy Hickey and second by Marilyn Drake to approve the Behavioral Health Coach cost of \$24,036/quarter for FY21. Motion passed unanimously.

**Waubonsie Mental Health CSRS-** Suzanne Watson presented to the board the Waubonsie CSRS budget for FY21 in the amount of \$1,106,406. The increase from last year includes additional staff due to the facility now being a 10 bed program, along with up to 3 transitional beds. There was also an increase in the management expense/administrative overhead cost in the amount of \$173,962. As reported to Watson by the Waubonsie director, this cost is 33% of their non-income generating staff for Waubonsie. It was reported the CSRS program has higher staff needs due to turnover, etc. The Board expressed concern over these costs and would like to get further information on comparable overhead costs for other programs. Concerns were generated regarding the overhead cost setting a precedent for future region development of services. This item was not voted on today and will be tabled until the August meeting.

**Legislative Updates-** Suzanne Watson highlighted HF 2643, which added language regarding how counties can change regions. This could include mediation or DHS assigning a county to a region. In addition, the legislation gave DHS the authority to require a county to send financial information. It included language regarding the dissolution of regions, whereby monies would be dispersed equally among the counties. The legislation gave Polk county \$5 million dollars but did not include any additional funds for regions or funding for the children's BH system.

**FY19 State Auditor Report-** Suzanne Watson reviewed the FY19 State Audit Report with the board. The audit findings included a recommendation to publish agendas/minutes in each local county newspaper, along with recommendation of a policy on training event guidelines.

**Region Service and Other Provider Updates:** Lonnie Maguire reported that service coordination had 16 referrals in June along with 1 SOAR referral. Over the past fiscal year, the greatest number of clients being served at once was 350 clients. The service coordinators served a total of 318 clients in June 2020, with an average caseload of 58 clients. With Jail Service Coordination, Danelle Bruce reported the coordinators continue to work from their home office due to restrictions with COVID-19. They have continued to maintain communication with inmates using technology available at the Pottawattamie Jail, as well as by Zoom at other region jails. In June, staff worked with 33 clients.

**Open Discussion/Comment from Board Members-** Chuck Morris initiated discussion of Cass County's office being taken off of the region website. Suzanne Watson reported that the Cass location was taken off as a region office a few weeks ago during a review of the current site and planning for website redevelopment. Since there is no longer a region staff in the Cass location, leadership agreed to take Cass County off of the site as a region office. The Cass County Mental Health Advocate, along with a Cass County Board member, requested review of this and a desire to leave Cass County on the site as a region location. Watson indicated she would have Cass County added back to the website for now, and the group can come up with a permanent solution as the new website is developed.

**Public Comment/Discussion-** None

**Upcoming Important Dates:**

Next Board meeting: August 3, 2020

Respectfully Submitted,



Danelle Bruce, DSD, SWIA MHDS Region

## JUNE 2020 SWIA MHDS REGION EXPENSES

Paid Date	Billing Provider	Coa Code	Coa Desc	Amount Paid
6/3/2020	COUNTRY CARE CENTER CORP	31354	Transportation - General	\$ 100.00
6/3/2020	COUNTRY CARE CENTER CORP	64314	RCF	\$ 50,644.70
6/3/2020	HEARTLAND FAMILY SERVICE	44307	Mobile Response	\$ 17,333.00
6/3/2020	HEARTLAND FAMILY SERVICE	74301	Civil Commitment Prescreening	\$ 1,667.00
6/3/2020	HEARTLAND FAMILY SERVICE	04422	Educational and Training Services	\$ 7,794.00
6/3/2020	Inspiring Lives	64314	RCF	\$ 18,759.84
6/3/2020	MEDIAPOLIS CARE FACILITY INC	64314	RCF	\$ 7,400.40
6/9/2020	Benson Law, P.C.	74393	Commitment - Attorney	\$ 1,247.40
6/9/2020	CARDMEMBER SERVICES	11260	Supplies - Admin	\$ 82.71
6/9/2020	CARDMEMBER SERVICES	11400	Publications - Admin	\$ 20.33
6/9/2020	CARDMEMBER SERVICES	75260	Supplies - MH Advocate	\$ 44.60
6/9/2020	CASS CO SHERIFF	74353	Commitment - Sheriff Transport	\$ 347.40
6/9/2020	Central IA Juvenile Detention	31354	Transportation - General	\$ 476.00
6/9/2020	Community Supports Network	63329	SCL - Daily	\$ 6,000.00
6/9/2020	CROSSROADS OF WESTERN IA	50368	Ind Supported Emp	\$ 1,500.00
6/9/2020	FAYETTE CO SHERIFF'S OFFICE	74353	Commitment - Sheriff Transport	\$ 537.55
6/9/2020	FMCTC	11414	Telephone - Admin	\$ 92.00
6/9/2020	Forefront Dermatology	41305	Physiological Treatment - OP	\$ 28.14
6/9/2020	Harrison CO Homemakers	32320	Home Health Aides	\$ 496.50
6/9/2020	HEARTLAND FAMILY SERVICE	25414	Telephone - JBSC	\$ 200.00
6/9/2020	IOWA FOCUS	32329	SCL - 15 minute	\$ 729.00
6/9/2020	INDOFF	11260	Supplies - Admin	\$ 148.62
6/9/2020	Joel Niebaum PC	74393	Commitment - Attorney	\$ 1,446.00
6/9/2020	MYRTUE BEHAVIORAL HEALTH	42305	Psychotherapeutic Treatment - OP	\$ 736.00
6/9/2020	MYRTUE BEHAVIORAL HEALTH	42397	Psychiatric Rehabilitation	\$ 1,138.80
6/9/2020	PAGE CO SHERIFF	74353	Commitment - Sheriff Transport	\$ 450.50
6/9/2020	Parlay Consulting Firm, Inc.	12429	Planning & Mgmt Consultants	\$ 4,750.00
6/9/2020	PARTNERSHIP FOR PROGRESS	64314	RCF	\$ 51,707.32

6/9/2020	POTTAWATTAMIE CO SHERIFF	74353	Commitment - Sheriff Transport	\$ 245.00
6/9/2020	Pride Group	64314	RCF	\$ 15,572.88
6/9/2020	Richey, Kristina	22413	Mileage - Service Coord	\$ 172.50
6/9/2020	Rolling Hills C.S. Region	44301	Crisis Evaluation	\$ 225.00
6/9/2020	SHELBY CO SHERIFF	74353	Commitment - Sheriff Transport	\$ 414.90
6/9/2020	VODEC	50367	Day Habilitation	\$ 42.00
6/9/2020	WOODS & WYATT, PLLC	74393	Commitment - Attorney	\$ 126.00
6/23/2020	AMERISERVE INTER.	32329	SCL - 15 minute	\$ 1,440.00
6/23/2020	BROADLAWNS MED CENTER	42310	Transitional Living Program	\$ 16,560.00
6/23/2020	BURGESS MENTAL HEALTH	42305	Psychotherapeutic Treatment - OP	\$ 49,798.76
6/23/2020	CHATHAM OAKS	64314	RCF	\$ 2,466.05
6/23/2020	CHI Health Psychiatric Assoc.	42305	Psychotherapeutic Treatment - OP	\$ 22,659.89
6/23/2020	CHI Health Psychiatric Assoc.	04422	Educational and Training Services	\$ 5,250.00
6/23/2020	CONCERNED INC	32329	SCL - 15 minute	\$ 738.00
6/23/2020	CONCERNED INC	50368	Ind Supported Emp	\$ 228.00
6/23/2020	COUNSEL OFFICE & DOCUMENT	11444	Copier - Admin	\$ 6.34
6/23/2020	COUNSEL OFFICE & DOCUMENT	75444	Copier - MH Advocate	\$ 15.99
6/23/2020	COUNTRY CARE CENTER CORP	31354	Transportation - General	\$ 100.00
6/23/2020	COUNTRY CARE CENTER CORP	64314	RCF	\$ 47,151.00
6/23/2020	CROSSROADS OF WESTERN IA	50368	Ind Supported Emp	\$ 4,000.00
6/24/2020	TENCO INDUSTRIES	64314	RCF	\$ 5,355.00
6/23/2020	HEARTLAND FAMILY SERVICE	33340	Rent Payments	\$ 237.50
6/23/2020	HEARTLAND FAMILY SERVICE	42305	Psychotherapeutic Treatment - OP	\$ 50,000.00
6/23/2020	HEARTLAND FAMILY SERVICE	42310	Transitional Living Program	\$ 45,120.00
6/23/2020	HEARTLAND FAMILY SERVICE	42398	ACT	\$ 6,532.50
6/23/2020	HEARTLAND FAMILY SERVICE	44307	Mobile Response	\$ 17,333.00
6/23/2020	HEARTLAND FAMILY SERVICE	46425	Mental Health Court	\$ 5,000.00
6/23/2020	HEARTLAND FAMILY SERVICE	74301	Civil Commitment Prescreening	\$ 1,667.00
6/23/2020	HEARTLAND FAMILY SERVICE	04422	Educational and Training Services	\$ 7,794.00
6/23/2020	Integrated Telehealth Partners	46305	Crisis Evaluation - ITP	\$ 1,220.00
6/23/2020	MEDIAPOLIS CARE FACILITY INC	64314	RCF	\$ 2,325.84
6/23/2020	MOSAIC - WESTERN IA	33340	Rent Payments	\$ 93.07
6/23/2020	MYRTUE BEHAVIORAL HEALTH	42305	Psychotherapeutic Treatment - OP	\$ 40,000.00
6/23/2020	MYRTUE BEHAVIORAL HEALTH	04422	Educational and Training Services	\$ 7,680.00
6/23/2020	NAMI IA	45373	Family Psycho-Education	\$ 1,487.84
6/23/2020	NAMI IA	05373	Public Education Services	\$ 433.84
6/23/2020	Neapolitan Labs LLC	12421	Data Processing Services	\$ 6,750.00
6/23/2020	NISHNA PRODUCTIONS INC	32329	SCL - 15 minute	\$ 346.50
6/23/2020	NISHNA PRODUCTIONS INC	33340	Rent Payments	\$ 85.64

6/23/2020	NISHNA PRODUCTIONS INC	50368	Ind Supported Emp	\$ 3,444.00
6/23/2020	NW IA Care Connections	75395	Mental Health Advocate	\$ 34.14
6/24/2020	Prairie Rose Care Management	32326	Guardian/Conservator	\$ 150.00
6/24/2020	Ricoh	11444	Copier - Admin	\$ 112.78
6/24/2020	SEIDL & SEIDL LAW OFFICE	32326	Guardian/Conservator	\$ 18.00
6/24/2020	SOUTHWEST IA MHC	42305	Psychotherapeutic Treatment - OP	\$ 50,000.00
6/24/2020	SWITA	31354	Transportation - General	\$ 298.44
6/24/2020	TREASURER, STATE OF IA	71319	State MHI Inpatient	\$ 6,589.14
6/24/2020	WATSON, SUZANNE	11413	Mileage - Admin	\$ 313.95
6/24/2020	WAUBONSIE MHC	42310	Transitional Living Program	\$ 50,000.00
6/29/2020	POTTAWATTAMIE CO AUDITOR	12420	Accounting Services	\$ 55,910.00
				<b>\$ 709,422.30</b>

